

# CLASS OF 2019 SCHEDULE CHANGE FORM

Name \_\_\_\_\_ Date \_\_\_\_\_

U.T. Student ID # : \_\_\_\_\_

## Dropping and Adding Courses

### *I would like to drop:*

Course Number & Name: \_\_\_\_\_ week number(s) \_\_\_\_\_ semester\* \_\_\_\_\_

Course Number & Name: \_\_\_\_\_ week number(s) \_\_\_\_\_ semester: \_\_\_\_\_

Course Number & Name: \_\_\_\_\_ week number(s) \_\_\_\_\_ semester: \_\_\_\_\_

Course Number & Name: \_\_\_\_\_ week number(s) \_\_\_\_\_ semester: \_\_\_\_\_

### *And I would like to add:*

Course Number & Name: \_\_\_\_\_ week number(s) \_\_\_\_\_ semester: \_\_\_\_\_

Course Number & Name: \_\_\_\_\_ week number(s) \_\_\_\_\_ semester: \_\_\_\_\_

Course Number & Name: \_\_\_\_\_ week number(s) \_\_\_\_\_ semester: \_\_\_\_\_

Course Number & Name: \_\_\_\_\_ week number(s) \_\_\_\_\_ semester: \_\_\_\_\_

## **Swapping Courses** (list current courses)

Name: \_\_\_\_\_ (same as name in upper right-hand corner)

Current Course Num./Name: \_\_\_\_\_ week number(s) \_\_\_\_\_ semester: \_\_\_\_\_

Name: \_\_\_\_\_ UT ID #: \_\_\_\_\_ Initialed \_\_\_\_\_ semester: \_\_\_\_\_

Current Course Num./Name: \_\_\_\_\_ week number(s) \_\_\_\_\_ semester: \_\_\_\_\_

### **A change cannot be made if it:**

1. Eliminates a core course or reduces the number of externship weeks to less than 4.
2. Reduces the total number of academic credits (weeks) to less than 50.
3. Falls below the minimum or exceeds the maximum student enrollment in any selective.
4. Exceeds the maximum number of hours (weeks) allowed for a course.
5. Occurs within a six-week period preceding a requested change.
6. Schedules a course during a blackout period.
7. Schedules a course without the required prerequisite.

**\*\*All schedule changes must be requested on this form. Please do not request schedule changes by email. All changes must be verified on One45 before they take effect.**

**\*Summer semester: Wks 1-15, Fall semester: Wks16-33, Spring semester: Wks 34-54**