

Changing the color & font themes in PowerPoint:

1. Under the DESIGN tab, you'll see lots of small thumbnail samples of various design themes that you can apply to your presentation. In the Variants section, if you click the small button on the right (looks like a down-triangle with a line above it) to expand the selections, you can find the area to change the colors and fonts for your presentation.
*** These options are also available from the Slide Master view (VIEW > Slide Master, to the right of the Edit Theme button, in the Background section of the SLIDE MASTER tab).*
2. If you click on Colors, you can choose a starting point for your color palette by selecting one of the premade options, and/or go to the Customize Colors option at the bottom of that menu. From there, you can adjust any of the colors in your presentation and preview them in the right of the dialog box. This is where you can change what the colors are for the Hyperlinks/Followed Hyperlink. If you make changes that you may want to access for future presentations, you'll want to name your color scheme in the box at the bottom, then click Save to reflect your changes in your presentation.
3. Similarly, you can change your font theme by clicking the Fonts button in the same location as the Colors button. From there, you can select a premade theme, or customize a new theme.

Good luck!