

## UTCVM VETERINARY SUMMER EXPERIENCE PROGRAM APPLICATION

### **SAMPLE APPLICATION – PLEASE COMPLETE APPLICATION ONLINE**

#### **Application Instructions**

**Please read and follow all application instructions carefully.** Print or type all responses. Illegible or incomplete applications will not be processed or reviewed.

1. Please verify that you meet all eligibility requirements. No exceptions will be made to the eligibility requirements listed below. Students not meeting all of the stated requirements should not apply. **Applicants must:**
  - Be a legal resident of the State of Tennessee and be enrolled in a Tennessee high school or home schooled
  - Be a current high school junior or senior **at the time of application submission**
  - Be at least sixteen years of age by June 1, 2020
  - Have a minimum 3.0 cumulative grade point average
  - Be available for full time employment (40 hours/week) between June 1 - July 10, 2020
  - Have not previously participated in the Veterinary Summer Experience Program.
2. The application must be completed and submitted electronically. Paper copies of the application will not be evaluated. The application may be completed in multiple sittings as long as your work is saved prior to closing the application. Answer each question completely and truthfully. Incomplete applications will not be evaluated. Once your application has been submitted, you will receive a Submission Verification Form via email. The Submission Verification Form must be completed and mailed along with your letters of recommendation and transcript to the address provided.
3. Obtain three letters of recommendation from individuals familiar with your character, aptitude, and abilities (i.e. veterinarians, school guidance counselors, and teachers. Letters should be from someone other than relatives. Letters of recommendation should be returned to you in a sealed envelope and must be mailed along with your Submission Verification Form and transcript. **Recommendation letters received separately will not be evaluated and will result in an incomplete application.**
4. Submit an official high school transcript (complete with the signature of a school official). Unofficial transcripts will not be accepted and will result in an incomplete application. The transcript must be mailed along with your Submission Verification Form and letters of recommendation.

**MAIL Submission Verification Form, Letters of Recommendation, and Transcript to:**  
**Veterinary Summer Experience Program**  
**The University of Tennessee**  
**Veterinary Medical Center**  
**2407 River Drive, Room C247**  
**Knoxville, TN 37996**

*The University of Tennessee offers its programs to all eligible persons regardless of race, disability, color, sex or national origin and is an Equal Opportunity Employer.*

# UTCVM VETERINARY SUMMER EXPERIENCE PROGRAM APPLICATION

## SAMPLE APPLICATION – PLEASE COMPLETE APPLICATION ONLINE

This application must be submitted electronically by 11:59 p.m. EST on March 1, 2020. The submission verification sheet, transcript, and three letters of recommendation must be mailed together and postmarked by March 7, 2020. Materials received after the stated deadlines will not be processed or considered.

Name: \_\_\_\_\_ Birth date: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip code: \_\_\_\_\_ Phone: \_\_\_\_\_

Email address: \_\_\_\_\_

*Please print legibly. Applicants will be notified of their application status via email*

Name of High School: \_\_\_\_\_

Current grade: 11<sup>th</sup> grade \_\_\_\_ 12<sup>th</sup> grade \_\_\_\_

If high school senior, name of college/university you will attend and anticipated major:

\_\_\_\_\_

List the name, complete mailing address, and phone numbers for three veterinary clinics or hospitals in your hometown. **Do not contact these clinics/hospitals.** If your application is successful, program staff will make all necessary contacts to arrange your placement.

Clinic/hospital name: \_\_\_\_\_

Complete mailing address (including street address, city, state, and zip code):  
\_\_\_\_\_

Phone number (including area code): \_\_\_\_\_

Veterinarian's full name: \_\_\_\_\_

Clinic/hospital name: \_\_\_\_\_

Complete mailing address (including street address, city, state, and zip code):  
\_\_\_\_\_

Phone number (including area code): \_\_\_\_\_

Veterinarian's full name: \_\_\_\_\_

Clinic/hospital name: \_\_\_\_\_

Complete mailing address (including street address, city, state, and zip code):  
\_\_\_\_\_

Phone number (including area code): \_\_\_\_\_

Veterinarian's full name: \_\_\_\_\_

**List below any extracurricular activities in which you were/are involved. Please include the length of your involvement in each activity.**

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List below any previous paid or volunteer work experience. For each experience, list the employer, your position, and the length of your employment.

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In the space below, describe any previous veterinary/animal related experience(s). For each experience, describe your specific responsibilities and the length of your involvement. Caring for personal pets and wildlife or pet-sitting for others should not be listed here.

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**What area of veterinary medicine are you MOST interested in? (select only one choice)**

- Large animal (cows, horses, sheep, goats, pigs, etc.)
- Small animal (dogs, cats)
- Wildlife, zoo, or exotics (small mammals, birds, fish, reptiles, amphibians, etc.)
- Research or public health

**Your ethnicity:**

- White
- American Indian
- Black
- Hispanic
- Asian or Pacific Islander
- Alaskan Native

**What is the highest level of education attained by your mother?**

- No high school
- Some high school
- High School diploma
- Some college/university
- 2-year college degree
- 4-year college degree
- Some graduate work
- Graduate/professional degree

**What is the highest level of education attained by your father?**

- No high school
- Some high school
- High School diploma
- Some college/university
- 2-year college degree
- 4-year college degree
- Some graduate work
- Graduate/professional degree

**Are you eligible for free or reduced lunches under the National School Lunch Program?**

- Yes
- No

# Essay

Write an essay that addresses the prompt below. All essays must be type-written and must not exceed two pages. A well-written essay will describe experiences beyond caring for personal pets and wildlife or pet-sitting for others. Essays that do not address the stated prompt will not be evaluated.

**PROMPT:** *“Describe your experiences or attributes, whether social, personal or cultural, that would contribute to the strength of our summer program and potentially the profession of veterinary medicine.”*